

NIH Loan Repayment Programs Certification

Form Instructions:

- Applicants should indicate Kurt Durlesser (Commons ID: kdurlesser) as the Institutional Business Official (IBO) in their Loan Repayment Programs (LRP) application.
- Once the LRP application has been completed in ASSIST, the LRP applicant completes the Applicant Information section of this form.
- Once completed, forward this form and a copy of the LRP application to the certifier for your department/unit. Contact your department fund manager or research administrator for more information.
 - Departmental certifiers can find more information about the IBO certifications [here](#).
- The certifier signs and dates this form using either [DocuSign](#) or [Adobe Certified Signature](#). Do not copy and paste an image of a signature.
- Email the signed form to erahelp@research.ucla.edu, **at least five business days prior to the deadline**, and cc the applicant.

Applicant Information

First Name:

Middle Name:

Last Name:

Employing Department:

Annual Income or Compensation:

LRP Contract Execution Dates:

Application Identifier from ASSIST:

to

(mm/dd/yyyy)

(mm/dd/yyyy)

Certification

As a representative of the applicant's employing department, I certify to the following information regarding the applicant named above, and the research stated in the application:

1. The applicant's salary and any applicable research funding are solely supported by at least one of the following:
 - a. A domestic non-profit foundation, non-profit professional society, or other non-profit institution (such as your institution); or
 - b. A Local, City, or State government agency; or
 - c. A grant from a federal agency.
2. To the best of my knowledge, the applicant does not receive any salary from a for-profit institution, contractor, or any non-U.S. entity.
3. The applicant is not a federal employee or fellow (including the U.S. Department of Veterans Affairs) with a 5/8ths time or more appointment.
4. The applicant is, or will be, employed by your Institution to conduct research for a minimum of 20 hours a week.
5. Outside of unforeseen circumstances (such as loss of funding), your Institution anticipates that the applicant will engage in research for two years from the date that LRP contract is executed, specified at the top of this certification.
6. The research conducted by the applicant is compliant with Federal, State, or Local law.
7. The applicant's annual income or compensation is accurate to the best of my knowledge.

Name:

Title:

Signature and Date: