

University of California, Los Angeles
Office of Contract and Grant Administration

FAIR & REASONABLE COST ANALYSIS FOR SUBAWARDS TO FOR-PROFITS UNDER GRANTS AND COOPERATIVE AGREEMENTS

When proposing any subaward for a sponsored research project to be funded under a grant or cooperative agreement, UCLA policy requires a cost/price analysis and related information. When the subrecipient is a for-profit entity, please complete the following and submit it to the UCLA Office of Contract and Grant Administration at proposal stage:

Background/Purpose

Subaward proposed to: _____

Research effort title: _____

Research sponsored by (i.e. federal agency): _____

UCLA PI is: _____

Proposed subaward total amount: \$ _____

Subaward period of performance: From: _____ To: _____

Subrecipient entity was selected based upon its fiscal responsibility, potential ability to perform the subaward successfully, technical expertise, and accessibility to technical and other necessary resources.

When Was Subrecipient Selected? *(check the appropriate box)*

- Subrecipient's proposal was included in UCLA's proposal package and was evaluated by the prime sponsor along with UCLA as part of the overall selection process conducted pursuant to the sponsor's guidelines. At that time, the technical aspects of the subrecipient's proposal were acceptable to the sponsor, and therefore, this subrecipient is the logical choice for this award.
- This subrecipient was not included in UCLA's proposal package. **(Sole Source Justification required)**

Cost/Price Reasonableness

- All costs proposed by subrecipient under this subaward were reviewed and approved by the UCLA principal investigator as reasonable and necessary for the proposed scope of work.**

Items to be reviewed when applicable include the following:

- Salaries, type of personnel, and level of effort have been reviewed and appear reasonable for the proposed scope of work.
- Specific equipment items and/or supplies are separately listed and are appropriately based on standard or catalog prices, or vendor quotes.
- The travel appears to be necessary, and trips are priced separately and correctly, based on both technical review and review of published air fares, hotel rates and per diem rates.
- All other significant costs are separately itemized and are reasonable.

SOLE SOURCE JUSTIFICATION

MANDATORY-ONLY IF SUBAWARD HAS NOT BEEN APPROVED BY SPONSOR.

1. What are the unique features or skills that are required and why are these particular features or skills necessary?

2. Why is the proposed subrecipient unique?

3. Which other subrecipient(s) were considered?

4. The reasons (other than cost) that this subrecipient was selected over others are as follows:

Conflict of Interest

UCLA Principal Investigator certifies that he/she Does / Does Not have a financial interest of any kind in the proposed Subrecipient. If the Principal Investigator does have a financial interest, a Statement of Economic Interest form (Form 700U) must be completed and attached.

PI Verification

All costs proposed by the Subrecipient under this Subaward were reviewed and the costs proposed are found to be allowable, allocable, and reasonable for the proposed Statement of Work and are approved by the undersigned UCLA Principal Investigator.

Printed Name

Signature

Date

PLEASE FORWARD THIS COMPLETED FORM WITH BACKUP DOCUMENTATION TO OFFICE OF CONTRACT AND GRANT ADMINISTRATION C & G TEAM.